

URBANA WELFARE ASSOCIATION

(A Representative Body of Urbana Flat Owners)

Minutes of Meeting- MoM No. 12

Date- 1st March 2023

Venue: Club Urbana B1, Conference Hall

S. No	Details	Action By
1.	<p><u>Opening of the meeting:</u></p> <p>President KKN opened the meeting by welcoming the participating members.</p> <p>KKN expressed his sincere thanks to all MC members for extending whole hearted support to all UWA activities. There may be few shortfalls but that we have considered that as part and parcel of an event. Most important is we are on track.</p>	
2	<p><u>Discussion on Community Services:</u></p> <p>KKN stated that</p> <ol style="list-style-type: none">UWA has procured 9 Tables and 10 Chairs. Tower 1 and 4 will get 2 tables each since the old tables were beyond use. Tower 2, 3, 5, 6 & 7 will get 1 table each. 10 chairs will be delivered to Tennis Court. Hence each tower will have 2 tables and 25 chairs. Tower 1 is having extra 25 chairs. Tennis Court will also have around 25 chairs. He expressed that Residents will be benefited with these facilities.For Anandapur Free Primary School we brought 4 types of exercise books and other stationery items. The items are already been delivered to the school. On 3rd March'23 we will physically handover these items to the students. All MC members are requested to reach to the school at 11 am for distribution of these items to the students. School authority requested if we can provide a projector to the school. We will check it. If fund permit then we will discuss it later.Installation of Water purifiers – We have received requests from (a) Chit Kalikapur Girls School and (b) Netaji Nagar Free Primary School to install water purifiers for the school children. After discussion it was resolved that UV purifier will be a better option compared to RO considering the quantity of water consumption. TKB will coordinate with Ion Exchange and will do the needful.	
3	<p><u>Security issues:</u></p> <p>PP informed the members that RFID system is not functioning properly. MyGate is complaining about the delay in payment which is affecting the service also. PP is planning to call for a meeting inviting both the vendor as well as UFM management staff and get the issue resolved. Members agreed that UFM should not hold payments to the vendor for the services they have already provided. Residents are not satisfied about the performance of MyGate applications. It was resolved that PP will take appropriate steps to ensure that the outstanding issues are addressed and permanent solution reached.</p> <p>Road Barriers – PP stated that barriers are required to manage the speed of the vehicles inside the complex. After discussion it was resolved that UWA will offer Road Barriers, Chains and Cone to UFM from UWA fund. KKN requested PP to get requirement from UFM, procure basis their requisition.</p>	

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4	<u>Confirmation of Minutes of Meeting held on 11th February, 2023:</u> TKB placed the Minutes of MC Meeting which was held on 11 th February'23. House approved the MoM.	
5	<u>Update on Holi Celebrations:</u> <u>Dol/Bosonto Utsav:</u> TKB informed the house that very good response received from the residents. Till date almost 100 residents registered their names. Rehearsal is going on. The Program will start at 7 am from the club house area. All logistics are taken care off. <u>Hoilka Dahan</u> - It has been decided that the event will be conducted at the Puja Mandap Area. After prolong discussion, it was decided that the event will start at 5:30 pm. Complimentary snacks will be provided to the residents. Holi Celebrations on 8 th March'23 – Convener RS informed the members that DJ and Percussionist will perform at the lawn. Food Court will be there on 'Pay and Eat' basis. Gulal (Abir) already procured. Event Management vendor finalized. Approved budget is Rs.5 Lakhs from UWA utsav fund. Expenses above the budgeted amount will be covered by additional sponsorship. Members applauded the progress report.	
6	<u>Review of EGM Notice received on 26th February and adopt appropriate resolutions:</u> A letter was received on 26 th February'23 signed by 25 UWA members advising the MC to call for an Extra Ordinary General Body Meeting (EGM) as per UWA Rule 11 (ix). The letter was circulated amongst the members. After due deliberation it was decided to call for an EGM on 12 th March'23. It was also decided that following points will be added along with the points mentioned in the Agenda submitted by the Members. a) Secretary Report b) Confirmation of EGM MoM held on 20 th November 2022 c) Status update briefing by the Convener on 'Association Formation' TKB will issue the notification.	
7	<u>Proposal of procurement of one CPU:</u> TKB informed the house that the speed of the current CPU is very slow and it is very much time-consuming to work on this computer. Also it is now almost 4 years this machine is being used. Hence proposed to procure a new CPU with higher speed. Members agreed to replace the current CPU. An amount of Rs.10,000/- budget was approved for this.	
8	<u>Discussion on resignation of UWA office staff & recruitment of new staff:</u> TKB informed the members that without any prior notice UWA Office staff left the job. Day to day work is hampering. Considering the year-end closing of accounts and other official works, it is imperative that a new staff recruited at the earliest. Members were requested to find suitable candidate. Treasurer was advised to hire a temp hand as a stop gap arrangement.	
	<u>Closure of meeting:</u> The meeting was concluded with a positive note.	

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Secretary

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President