

MINUTES OF MEETING

MC MEETING 12- 2017

Venue: Urbana Tower 1 / UWA Office

No	Details	Action by
1	<p><u>Election process:</u></p> <p>In the context of the preliminary discussion held during last MC meeting on 12th. November, 2017, Members agreed the following guidelines to be followed to prepare the election procedure.</p> <ol style="list-style-type: none">1. Managing Committee will comprise of 21 members. To have an appropriate representation from all Towers, there shall be 7 members one from each tower and for balance 14 Members, shall be open to all seven Towers.2. Only who are currently residing at Urbana will be eligible to be member of the managing committee. Objective of this criterion has been derived to ensure timely and effective management of UWA affairs by the committee.3. 30 days' notice to be served from the date of the election.4. Vote shall be cast in person by the member only.5. Elected committee, at its first meeting after the election, shall elect President, Secretary and Treasurer amongst the members, of the committee. <p>Accordingly a team of Anand Chand, Avinash Malpani, Ravi Agarwal, Santosh Roy, Meelan Gupta and Tarun Basu formed to finalize the procedure by 2nd December 2017.</p>	
2	<p><u>Induction of new committee members:</u></p> <p>In continuation of previous MC meetings wherein it was agreed in principal to strengthen the committee by inducting more members. Accordingly the following names were selected to induct in the current Managing Committee with immediate effect for more effective performance of UWA as a whole.</p> <ol style="list-style-type: none">1. Mrs. Gopa Bhabani2. Mrs. Nidhi Goenka3. Mrs. Debjani Majhi4. Mr. Anindo Palit5. Mr. Uday Mukherjee6. Mr. G. D. Gautama7. Mr. Nitin Maheshwari	
3	<p><u>Tower Captains / Vice Captains:</u></p> <p>Members unanimously selected following Members as Captain and Vice-Captain to look after the well beings of the residents and to ensure faster resolution of tower specific issues.</p>	

	<p>TOWER 1: Captain – Mr. Pradeep Bhatia, Vice-Captain – Mr. PrakeshNewar</p> <p>TOWER 2: Captain – Mr. DheerajJalan, Vice-Captain – Mr. ApaarArora</p> <p>TOWER 3: Captain – Mr. PradeepSarkar,</p> <p>TOWER 4: Captain – Mr. Prasad Banerjee</p> <p>TOWER 5: Captain – Mr. ShyamSonika</p> <p>TOWER 6: Captain – Mr. HemantLodha, Vice-Captain – Mrs. Sweta Gupta</p> <p>TOWER 7: Captain – Mr. SushilAgarwal, Vice-Captain – Mrs. AmitaPachisia.</p>	
4	<p><u>Review and Revamp of various subcommittees:</u></p> <p>KKN stated that currently several issues are cropped up as the number of residents are increasing. Hence to address those issues UWA is in need of more members involvements for deliberations in a professional way. After reviewing existing subcommittees, it was unanimously decided to revamp few subcommittees and form few new subcommittees to meet the need of the hour.</p> <p>The most important one is Legal, as there are many burning issues on legal front. Legal subcommittee comprises of:</p> <ol style="list-style-type: none"> 1. Mr. AvinashMalpani – Co-Convener 2. Mr. Santosh Kr. Roy – Co-Convener 3. Mr. ArunAgarwal 4. Mr. Ajay Agarwal 5. Mr. Meelan Gupta <p>Responsibilities of Legal Subcommittee will be :</p> <ol style="list-style-type: none"> a) Establishing Club Ownership b) Compensation of Delayed Delivery c) Refund of Service Tax d) Registration of Apartment in favour of Buyers e) Drafting of Memorandum and registering under WB Apartment Act. 	
5	<p>UWA is actively planning for election of new Committee soon. For which purpose a constitution, Bye laws and election process need to be drafted and approved. UWA on 12thNovember meeting initiated the process and re-affirmed today by formation of following</p>	

	<p>subcommittee for Constitution and Election. The members are:</p> <ol style="list-style-type: none"> a) Mr. Ravi Agarwal – Co Convener b) Mr. AvinashMalpani – Co Convener c) Mr. Santosh Kr. Roy – d) Mr. Meelan Gupta e) Mr. TarunBasu <p>Scope of work:</p> <ol style="list-style-type: none"> i. Drafting of Constitution, framing of Election Process and holding of Election to select new Committee by January 2018. ii. Registration under Societies Registration Act 	
6	<p>KKN stated that during the resident meet on 5th November, 2017 numerous issues cropped up and many residents came forward offering their expertise. Accordingly to look after all the Technical issues and take up with BNRI (or their agency) it was imperative to form a Technical subcommittee comprising of experienced Engineers with diverse expertise. Accordingly a subcommittee already formed who have already started working. The members are:</p> <ol style="list-style-type: none"> 1. Mr. DebopriyoBiswas – Co Convener 2. Mr. Asit Kr. Palit – Co Convener 3. Mr. Uday Mukherjee 4. Mr. AnjanBhabani 5. Mr. Brahmamoy Bose <p>Responsibilities:</p> <p>Studying all technical issues and resolution for Civil Structure Safety, Electrical Wiring and Safety, Air Conditioning (including mock drill), Roads and Safety, Campus Lighting, Power Consumption, Water Treatment Plant & monitoring of Water quality, STP, Plumbing, Lifts, Wind Pressure, Windows ad all allied.</p>	
7	<p><u>Induction of new Advisory Committee Member:</u></p> <p>KKN stated that it has been observed that during last several months Mr. Asit Kr. Palit actively involved himself to address various issues as well as participated in resolution process. UWA is in need of such talented person who is ready to contribute for the society as a whole. He proposed that Mr. Asit Kr. Palit to be inducted as a member of Advisory Council to recognize his service. All members presents were instantly agreed and his name was included in Advisory Council.</p>	

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RJ stated his concern about the pending finalization of Accounts for Diwali Celebration. Delay in finalizing accounts will result hardship to keep the records with him. All members agreed that finalization of accounts for past event to be done without further delay. Also since UWA is heading for Election, it is imperative that account books are all updated. It was unanimously decided that a proper person to be hired immediately on contract basis to help Treasurer to make the accounts updated. RJ confirmed that he will find a proper person for this job and will proceed accordingly.
