## MCMEMBERS2017-2018

Urbana Welfare Association

## MINUTES OFMEETING– MOM 2017-18 DATE –26th.November, 2017at T1/ UWA Office

NO	`		ATTENDANCE	CONTACTNUMBERANDEMAIL
1	KisorNadhani	KKN	Р	
2	SanjivGaneriwala	SG	Р	
3	TarunBasu	ткв	Р	
4	P. N. Ojha	PNO	E	
5	JyotiAgarwal	JA	E	
6	N. K. Kothari	NK	Р	
7	ArpitSuchak	AS	E	
8	Ravi Shankar Agarwal	RA	Р	
9	Anand Chand	AC	Р	
10	VivekBinani	VB	Р	
11	Manish Chhaochharia	MC	A	
12	Rahul Jha	RJ	Р	
13	Debopriya Biswas	DB	E	
	1			

## MINUTES OF MEETING MC MEETING 12-2017

Venue: Urbana Tower 1 / UWA Office

No	Details	Action by			
1	Election process:				
	In the contextof the preliminary discussion held during last MC meeting on 12 <sup>th</sup> . November,				
	2017, Members agreed the following guidelines to be followed to prepare the election				
	procedure.				
	<ol> <li>Managing Committee will compromise of 21 members. To have an appropriate representation from all Towers, there shall be 7 members one from each tower and for balance 14 Members, shall be open to all seven Towers.</li> <li>Only who are currently residing at Urbana will be eligible to be member of the managing committee. Objective of this criterion has been derived to ensure timely and effective management of UWA affairs by the committee.</li> <li>30 days' notice to be served from the date of the election.</li> <li>Vote shall be cast in person by the member only.</li> <li>Elected committee, at its first meeting after the election, shall elect President, Correctory and Traceware emergement of the member of the election.</li> </ol>				
	Secretary and Treasurer amongst the members, of the committee. Accordingly a team of Anand Chand, AvinashMalpani, Ravi Agarwal, Santosh Roy, Meelan Gupta and TarunBasu formed to finalize the procedureby 2 <sup>nd</sup> December 2017.				
2	Induction of new committee members:         In continuation of previous MC meetings wherein it was agreed in principal to strengthen the committee byinducting more members. Accordingly the following names were selected to induct in the current Managing Committee with immediate effect for more effective performance of UWA as a whole.         1.       Mrs. GopaBhabani         2.       Mrs. NidhiGoenka         3.       Mrs. DebjaniMajhi         4.       Mr. AnindoPalit         5.       Mr. Uday Mukherjee         6.       Mr. G. D. Gautama         7.       Mr. NitinMaheshwari				
3	Tower Captains / Vice Captains: Members unanimously selected following Members as Captain and Vice-Captain to look after the well beings of the residents and to ensure faster resolution of towerspecificissues.				

Captain – Mr. Pradeep Bhatia, Vice-Captain – Mr. PrakeshNewar         TOWER 2:         Captain – Mr. DheerajJalan, Vice-Captain – Mr. ApaarArora         TOWER 3:         Captain – Mr. PraedepSarkar,         TOWER 4:         Captain – Mr. Prasad Banerjee         TOWER 5:         Captain – Mr. ShyamSonika         TOWER 6:         Captain – Mr. ShyamSonika         TOWER 7:         Captain – Mr. HemantLodha, Vice-Captain – Mrs. Sweta Gupta         TOWER 7:         Captain – Mr. SushilAgarwal, Vice-Captain – Mrs. AmitaPachisia.         ** <b>Review and Revamp of various subcommittees:</b> KKN stated that currently several issues are cropped up as the number of residents are increasing. Hence to address those issues UWA is in need of more members involvements for deliberations in a professional way. After reviewing existing subcommittees, it was unanimously decided to revamp few subcommittees and form few new subcommittees to meet the need of the hour.         The most important one is Legal, as there are many burning issues on legal front. Legal subcommittee comprises of:         1.       Mr. AvinashMalpani – Co-Convener         2.       Mr. Santosh Kr. Roy – Co-Convener         3.       Mr. AnuAgarwal         4.       Median Gupta         Responsibilities of Legal Subcommittee will be :         a)       Establishing C			
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12 <sup>th</sup> November meeting initiated the process and re-affirmed today by formation of following		12 <sup>th</sup> November meeting initiated the process and re-affirmed today by formation of following	

subcommittee for Constitution and Election. The members are: a) Mr. Ravi Agarwal – Co Convener b) Mr. AvinashMalpani – Co Convener c) Mr. Santosh Kr. Roy – d) Mr. Meelan Gupta	
<ul> <li>b) Mr. AvinashMalpani – Co Convener</li> <li>c) Mr. Santosh Kr. Roy –</li> </ul>	
c) Mr. Santosh Kr. Roy –	
d) Mr. Meelan Gupta	
e) Mr. TarunBasu	
Scope of work:	
i. Drafting of Constitution, framing of Election Process and holding of Election to	
select new Committee by January 2018.	
ii. Registration under Societies Registration Act	
6 KKN stated that during the resident meet on 5 <sup>th</sup> November, 2017 numerous issues cropped	
up and many residents came forward offering their expertise. Accordingly to look after all	
the Technical issues and take up with BNRI (or their agency) it was imperative to form a	
Technical subcommittee comprising of experienced Engineers with diverse expertise.	
Accordingly a subcommittee already formed who have already started working. The	
members are:	
1. Mr. DebopriyoBiswas – Co Convener	
2. Mr. Asit Kr. Palit – Co Convener	
3. Mr. Uday Mukherjee	
4. Mr. AnjanBhabani	
5. Mr. Brahmamoy Bose	
Responsibilities:	
Studying all technical issues and resolution for Civil Structure Safety, Electrical Wiring and	
Safety, Air Conditioning (including mock drill), Roads and Safety, Campus Lighting, Power	
Consumption, Water Treatment Plant & monitoring of Water quality, STP, Plumbing, Lifts,	
Wind Pressure, Windows ad all allied.	
7 Induction of new Advisory Committee Member:	
KKN stated that it has been observed that during last several months Mr. Asit Kr. Palit	
actively involved himself to address various issues as well as participated in resolution	
process. UWA is in need of such talented person who is ready to contribute for the society	
as a whole. He proposed that Mr. Asit Kr. Palit to be inducted as a member of Advisory	
Council to recognize his service. All members presents were instantly agreed and his	

8	RJ stated his concern about the pending finalization of Accounts for Diwali Celebration. Delay in	
	finalizing accounts will result hardship to keep the records with him. All members agreed that	
	finalization of accounts for past event to be done without further delay. Also since UWA is heading	
	for Election, it is imperative that account books are all updated. It was unanimously decided that a	
	proper person to be hired immediately on contract basis to help Treasurer to make the accounts	
	updated. RJ confirmed that he will find a proper person for this job and will proceed accordingly.	