

MINUTES OF MEETING

MC MEETING 11– 2017

Date: 8th. October, 2017

Time: 10 am

Venue: Urbana Tower 1 / UWA Office

No	Details	Action by
1	<p><u>Recruiting of office assistant and buying PC, mobile with data pack</u></p> <p>In previous MC meeting it was approved to recruit an Office Assistance on urgent basis. Accordingly a candidate named Mr. Mohanlal was attended for interview. JA and other members interacted with him. After taking interview at length members found the candidate suitable to work with UWA as office assistance. After negotiation the monthly salary was finalized as Rs.6000/-.</p> <p>Initially it was planned to make arrangements at current UWA office and minimum office furniture to be purchased. But KKN informed that UWA permanent office inside the club house will be ready max by end of October '17. Also it was informed that the office to be provided to UWA will be equipped with necessary office furniture. VB offered to provide one working table temporarily to work from the current office at T 1 and ultimately will re-locate to furnished office space inside the club when provided. It was approved that a PC with printer will be purchased for UWA office use. JA is authorized to purchase the PC and printer by end of next week. It was decided that MrSobhanlal will join immediately upon procuring essentials like computer etc.</p>	
2	<p><u>GTC Registration Status</u></p> <p>JA informed the members that first application for registration was done on 13th. of September 2017. Usually it takes a week time to receive registration number. But in spite of several communications exchanged between the help desk and JA till date provisional registration number not communicated. JA forwarded to members the recordings of audio conversations that he made with GTC help desk. Since the reason for delay is not known to us and considering the urgency to get the reg. no., it was unanimously agreed that JA will submit a fresh application which hopefully will get through the system and registration number will be generated by the concerned authority. . In view of large transactions for Puja and ensuing Diwali events, members impressed upon urgency to obtain GST registration to submit Tax Invoice to vendors for getting input credit. JA assured to get GST Registration ASAP and submit appropriate Tax Invoice to the vendors very soon.</p>	JA
3	<p><u>AMC – Aircon issue</u></p> <p>Recently Residents started receiving AMC renewal offer from AIRCON for annual maintenance renewal of VRF Air conditioners. The rate quoted by Aircon is exorbitantly high (@4000/hp). All residents raised their concern about this sudden development. Members also expressed their concern about this act, apprehending that motherboard is coded and programmed by Toshiba due to this fact outside vendors cannot repair. Also circuit is not available in open market. Members felt that considering this Carriers taking full advantage of their monopoly. It is unanimously decided that UWA will take up this matter on urgent basis in the following manner:</p> <p>a) VB and NK will take up the issue with Aircon and do the needful to reduce the rate at a</p>	

4	<p>normal level as well explore other vendors who are willing to offer similar services.</p> <p>b) KKN with take up this issue with BNRI and pursue to extend the warrantee till December 2017. Alsoinvolve BNRI to negotiate with Carriers. to offer reasonable rates prevailing in the market.</p> <p><u>UWA Society Registration</u></p> <p>TKB informed that process for registration is on hold due to non-submission of Mutation as well as tax payment bill of the office premises mentioned in the application form. SG stated that subject documents already forwarded to JA for GTC registration. After discussion it was decided that RA will take up the matter with the officials and will inform members by 11the October whether the document forwarded by SG is acceptable to them or not. Accordingly appropriate steps will be taken.</p>																	
5	<p><u>Induction of new MC Members</u></p> <p>After formation of Advisory Council and transferring few MC members to AC, also exit of few members from MC total number of MC members reduced to 13 as against 21. It was unanimously agreed that it is imperative to elevate the total number to 21. Accordingly it was decided that those MC members who all are currently staying in Urbana will interact with Urbanites and identify suitable candidate and a list will be prepared to discuss in MC meeting and finalize the names. It was agreed that the whole exercise will be over maximum by 31 December 2017.</p>																	
6	<p><u>Assignment of roles of MC Members</u></p> <p>JA once again explained the urgency of assignment of roles of MC members for involvements as well as taking ownership of responsibilities in different arrears of UWA activities resulting enhancement of participations of all members. After due deliberations following allocations are made with immediate effect.</p> <table border="0"> <tr> <td>1. Membership and its related issues</td> <td>Ravi Agarwal</td> </tr> <tr> <td>2. Sports and Games</td> <td>SanjivGaneriwal</td> </tr> <tr> <td>3. Charity Programs</td> <td>ArpitSuchak</td> </tr> <tr> <td>4. Legal</td> <td>Anand Chand</td> </tr> <tr> <td>5. Events</td> <td>Nikhil Kothari & Rahul Jha</td> </tr> <tr> <td>6. FMC</td> <td>DebopriyaBiswas&VivekBhinani</td> </tr> <tr> <td>7. Medical Facilities</td> <td>Manish Chhaochharia& P. N. Ojha</td> </tr> <tr> <td>8. Website</td> <td>TarunBasu</td> </tr> </table> <p>KKN and TKB will coordinate with all members on regular basis.</p>	1. Membership and its related issues	Ravi Agarwal	2. Sports and Games	SanjivGaneriwal	3. Charity Programs	ArpitSuchak	4. Legal	Anand Chand	5. Events	Nikhil Kothari & Rahul Jha	6. FMC	DebopriyaBiswas&VivekBhinani	7. Medical Facilities	Manish Chhaochharia& P. N. Ojha	8. Website	TarunBasu	
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