

MINUTES OF MEETING

MC MEETING 9- 2017

Date: 6th. July, 2017

Time: 10 am

Venue: Urbana Tower 1 / UWA Office

No	Details	Action by
1	<p><u>Resignation from MC by Deepak Bhartia</u></p> <p>KKN opened the meeting. All members praised the way DB carried out his responsibilities. UWA was really enriched by the sincere work done by DB. It is undesirable but due to unavoidable reasons it is not possible for DB to continue as a member of MC. Finally with heavy heart it was unanimously decided to release DB from his responsibilities.</p>	
2	<p><u>Refund of Legal Fees</u></p> <p>KKN emphasized the urgent need of refund of the balance Legal Fees deposited by Members. All members present in the meeting agreed that this is the need of the hour to close this issue. After discussion it was unanimously decided that immediately cheques to be prepared in individual names and AC will arrange to courier those cheques to respective members address. JA will prepare the cheques and within this week and inform AC to take further action. expressed his view that since UWA now having own office proper infrastructure should be in place in order to have minimum facilities to run a Office. JA proposed that immediately UWA should go ahead with purchase of following office furniture: Office Table with Chairs, PC side table, File Cabinet and 1 number Computer (Laptop preferred) with Printer. All members unanimously agreed to the proposal and approved to ahead with the purchase process.</p> <p>KKN highlighted the necessity to have a office staff to maintain proper documents and to carry out day to day clerical job as well as to maintain all data. After discussion it was agreed that a staff will be recruited and preference will be given to local person and initially on part time basis. The proposed salary is at the range of Rs.5-6K per month.</p>	
3	<p><u>Re-structuring/assignment of roles of Membership Committee</u></p> <p>KKN stated that after DB left MC there is a slowdown in membership drive. It is imperative that immediate action to be taken to initiate the drive with clearly defined roles. It is high time for enrolling new members. Accordingly it was agreed that AS and RJ in liaise with TKB will start working plane and implementation of the same immediately. Also agreed that "standees" will be placed at the entrance of all towers with appeal to be a member of UWA highlighting achievements.</p>	
4	<p><u>Identification of Social activities and preparation therefor</u></p> <p>Following points related to social activities were discussed and appropriate decisions were adopted:</p> <ol style="list-style-type: none">Wearable appealers' collection and distribution: Action plan to circulate amongst the members and current residents about UWA move to collect wearable appealers which will be distributed to underprivileged local people. Big baskets will be placed at the reception area at each Tower where Urbanites can drop the apparel and make entry in a register.	

	<p>After collection, apparels will be segregated according to the categories. If necessary iron those and make them ready to use. RJ and AS will lead this move with the support of all MC members. Ladies Group members also to be actively involved. Targeted distribution date is Sunday 27th August and in the meantime TKB to work out on the distribution mode</p> <p>b) PNO proposed to introduce annual scholarship program wherein UWA will honor topper of each class with cash prize worth Rs.2000/- each year which will be committed & sponsored by individual member for long term, - such scholarship may be dedicated in name of memory of any family member of the donor member. Members appreciated the proposal and agreed to proceed with the same targeting the free primary school where UWA already conducted charity programs. TKB will coordinate with the school and will arrange a meeting with UWA representative as soon as possible.</p> <p>c) SG proposed to introduce a program by which few meritorious students in higher class will be selected and individual member will bear expenses for their studies. This proposal also well appreciated and accepted by MC. TKB will locate the nearby school and inform the committee accordingly.</p>	
5	<p><u>Recruiting office assistant and buying a laptop, mobile with data pack</u></p> <p>It was discussed and approved in MC meeting yearly that an office assistant to be recruited. Till date the recruitment is not happened. AS taken the responsibility to contact local call center and arrange a staff as soon as possible. Subsequently Computer and other related gadgets will be purchased as approved earlier.</p>	
6	<p><u>Identification of Ops issues and meeting with BNRI</u></p> <p>Following points were raised by members which needs to be discussed with BNRI:</p> <ol style="list-style-type: none"> BNRI to enclose the reception guest lounge area with glass. Fixing one AC. Thus the residents can use the area to meet their guests instead of taking them to their resident. At present the guest seating area is an open area and while chatting it is listenable to all nearby person. At present the play area designated for kids are covered by AstroTurf which is not appropriate since in rains it's muddy and beyond use. BNRI should replace astro turf with mat turf as used by any high end residential complex. Parking space is always having multiple water leakages and completely covered with water. BNRI should take immediate action to stop this leakages. Issues related to security lapses were discussed. RJ pointed out that there are three entrance gate in T7. There are no security personals at the back entrance from parking area as well as side entrance also no such arrangements there. Hence any person entering the building from back or side entrance can easily move to upper floors without the knowledge of the security personals that are seating at the main entrance. This issue has to be resolved by BNRI. 	
7	<p><u>Assignment of roles of MC Members</u></p> <p>JA expressed his concern about the nonexistence of task sharing of MC members. This resulting poor coordination as well as multiple approach by MC members on any single issue. He also raised concern about the sudden drop in the number of MC Members. Since officially UWA is having 21 members and currently only 13 are exists it is imperative that immediately the actual number should be restored. Majority agreed that proposal. It was decided that eight new members will be inducted in the MC to make the total number as 21. Few names were suggested and decided to look for more active members who can devote time and willing to assume various responsibilities. A</p>	

	comprehensive list will be prepared by TKB based on MC members input and will be circulated amongst the members to finalize the eight most suitable members for induction in the UWA Committee...	
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