



# URBANA WELFARE ASSOCIATION

(A Representative Body of Urbana Flat Owners)

## Minutes of Meeting- MoM No. 05

Date- 11<sup>th</sup> October, 2022

Venue: Club Urbana B1, Conference Hall

S. No	Details	Action By
1.	<p><b><u>Opening of the meeting:</u></b> President KKN opened the meeting by welcoming all MC meeting.</p> <p>KKN in his inaugural remarks stated that:</p> <ul style="list-style-type: none"><li>• KKN expressed his sincere thanks to SC convenor of UTSAV committee for organising/conducting our biggest event for the year "Durga Puja" in a grand manner. Overall it was well appreciated by the residents. We expect that this spirit will continue in all our future events too.</li><li>• KHELO URBANA also was a fantastic event. The whole event was carried over very smoothly without any noise with 100+ participants. The best part is within three days, the accounts of the event was made available and online payments were made for all registration, except the last minutes one which were taken in Cash. Thanks to SAI and his team for conducting this event with full perfection. There is some Savings also from this event</li><li>• Security Team is doing remarkable job. So far, domestic helps were entering from the front lobby and after security check at Letter box room, they used to proceed towards elevators area which was keeping the Security at front desk mostly busy, security could not attend the Guests and domestic help had to traverse all the way. Now their entry has been restricted to the back side service lift area, frisking stations are being made in each tower near rear entry. The house wholeheartedly appreciated the great work done by PP, MH and RS. About "MyGate" and "RFID" implementation PP informed the house that UFM is suggesting to start it after Diwali since lots of visitors inflow will be there. Procurement of CCTV Camera is now under consideration and appropriate steps will be taken by CAM procurement team soon.</li><li>• KKN expressed his satisfaction to inform the members that the first step of RWA formation has began as Form E is being sent by BNRI to all flat owners. Receipt of this form will be part of form A. Consultations with lawyers are also going on. Members will be kept updated as things progress.</li></ul>	
2.	<p><b><u>Minutes of last MC Meeting (MoM):</u></b> TKB placed before the house the Minutes of the 4th MC Meeting held on 22<sup>nd</sup> September, 2022. It was accepted as it is and TKB was authorised to load it to UWA website. MoM as signed by KKN and TKB.</p> <p><b><u>CSR ACTIVITIES:</u></b> TKB informed the house that two charity events were conducted during Durga Puja. (A) On 1<sup>st</sup> October we have distributed 365 sarees to all support staffs of UFM (Security, HK, Gardeners, Plumbers and Electricians. It was well appreciated by the residents.</p>	



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(B) On 3<sup>rd</sup> October'22, we have distributed lunch /Dinner Packs to all UFM support staffs (appx 310 nos).

Members appreciated the move to conduct the CSR events.

### 3 Nomination of Convener/co-convener for UPL 4.0:

All Members were in the opinion that UPL is the brainchild of SAI. Since inception SAI was in the forefront. Every year it is growing by leaps & bounds and there are plans for 16 teams this year. Hence it was unanimously decided that SAI will be the Convener for UPL 4.0 and Co-convener will be AS. SAI stated master plan already in hand, player registration will start from 12<sup>th</sup> Oct'22. Budget will be made after obtaining financial commitment. UPL is gradually becoming so entertaining and engrossing event.

As per SAI following is the planning for sports events for 2022-23.

- 1) Table Tennis and Squash Tournament in November'22
- 2) Lawn Tennis Tournament in December'22
- 3) UPL 4.0 on 11 to 15 January'22
- 4) Sports Carnival on 26<sup>th</sup> January'22
- 5) Football Frenzy 2.0 in March'22
- 6) Badminton Tournament in April'22
- 7) Basketball Tournament in May'22

Some other sports events might also be planned in between these tournaments.

### 4. Nomination of Convener/co-convener for Diwali and Deep Utsav:

KKN stated that Diwali is one of the finest events at Urbana participated by large number of Urbanites & their Guests.

Three components are there for the event.

- a) Rangoli at each Tower (2-3 days before Diwali), done by Tower residents, judged on multiple parameters by a panel of Judges, top 3 Rangolis are awarded at Tower level
- b) Celebration on Diwali evening between 8-10 PM, including firecrackers blended with light & sound, Snacks counters etc.
- c) And the biggest is Deep Utsav. It's a mega Musical Soiree, with huge logistic arrangement starting from selection of a right singer, decent Caterers for Veg and Non-veg food, seating for appx 1200 persons. For this we need a rock solid team. RG proposed the name of Rahul Jha as Convener who is having proven record to execute many such events in past. After discussion at length, it was unanimously decided that Rahul Jha will be the convener, RS will be co-convener. Three more members will also be inducted in the team, they are (1) GRD (2) AC (3) SJ. NK will be there as an advisor/Mentor.

Rangoli will be preferably on 21<sup>st</sup> Oct'22, Diwali evening event will be on 24<sup>th</sup> Oct'22 and Deep Utsav tentative date decided as 5<sup>th</sup> November'22.

KKN also stated that GS and Treasurer will be there as part of the team. Since lots of financial transactions will take place, AJ will be entrusted to look after accounting related to Diwali/Deep Utsav as it entails large volume of transactions. KKN also stated that while finalizing any vendor, Secretary and joint treasurer also to be a part of the decision making team to maintain transparency.





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5. **Update on BNI Car Treasure Hunt:**

NK informed the house that BNI agreed to pay Rs.50,000/- plus GST as sponsorship for this event. It was also agreed that only participants cars will be allowed inside Urbana complex and limited number of cars for the organizers. It was also agreed that they will be using our club restaurant for their lunch.

Members appreciated the efforts of NK for finalizing the deal.

6. **Submission of Revenue Generation for full year 2022-23, including subscription received from Urbanites and sponsorship in various modes by Utsav Convener:**

Utsav Convener SC had sought Leave of Absence due to Medical exigency at family, hence he was not present.

In his absence, Treasurer shared data of Subscription and Sponsorship amount received in Cash or Bank till 11 Oct'22 and entered in Accounting system, as under:

**AT a GLANCE**

Particulars	AMOUNT (excluding GST)
SUBSCRIPTION	3397460.43
Stall	509491.53
Sponsorship	2819576.28
Donation	147881.35
Souvenir	212372.88
Utsav Promotion	1236186.44
Banner	67169.49
Total	8390138.40

He also shared details of major source of revenue, e.g., (a) Sponsorship and (b) Utsav Promotion as retrieved from Tally, which is appended below:



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Sponsorship					
Date	Particulars	Vch Type	Vch No.	Debit	Credit
15-Aug-22	By ROHINTON JAL INDOREWALA	Sales (2022-23)	UWA/137/22-23		10,169.49
18-Aug-22	By M/s REEMA MONDAL	Sales (2022-23)	UWA/145/22-23		20,000.00
	By C C SAHA LTD	Sales (2022-23)	UWA/147/22-23		30,000.00
31-Aug-22	By Sorbomongola Group	Sales (2022-23)	UWA/244/22-23		11,864.41
	By Shounak Mitra	Sales (2022-23)	UWA/245/22-23		4,237.29
5-Sep-22	By Mrs. Usha Nadhani	Sales (2022-23)	UWA/357/22-23		10,169.49
	By Barnali Dasgupta	Sales (2022-23)	UWA/359/22-23		10,169.49
9-Sep-22	By Ritman Infra Ltd.	Sales (2022-23)	UWA/381/22-23		84,745.76
	By MR. KRIPAN KUMAR MUKHERJEE	Sales (2022-23)	UWA/392/22-23		33,898.31
11-Sep-22	By Pampa Dutta	Sales (2022-23)	UWA/404/22-23		3,389.83
16-Sep-22	By Mrs. Rekha Jalan	Sales (2022-23)	UWA/446/22-23		3,389.83
21-Sep-22	By Sweta Modi	Sales (2022-23)	UWA/539/22-23		10,169.49
23-Sep-22	By Tomorrows Marketing Solutions	Sales (2022-23)	UWA/558/22-23		80,000.00
24-Sep-22	By WOW MOMO FOODS PVT LTD	Sales (2022-23)	UWA/572/22-23		2,50,000.00
	By Maitri Livelihood services pvt Ltd	Sales (2022-23)	UWA/578/22-23		35,000.00
	By Consumers Basket Pvt Ltd	Sales (2022-23)	UWA/576/22-23		3,50,000.00
	By BANDHAN BANK LIMITED	Sales (2022-23)	UWA/580/22-23		2,50,000.00
25-Sep-22	By Metro Retail Private Limited	Sales (2022-23)	UWA/644/22-23		1,50,000.00
30-Sep-22	To BANDHAN BANK LIMITED	Credit Note	1	38,135.59	
1-Oct-22	By BENGAL NRI COMPLEX LTD	Sales (2022-23)	UWA/699/22-23		4,00,000.00
7-Oct-22	By Prosenjit Roy Chowdhury	Sales (2022-23)	UWA/709/22-23		3,389.83
9-Oct-22	By Ylo Technologies (OPC) Pvt Ltd	Sales (2022-23)	UWA/732/22-23		10,000.00
	By GIAASARKHEL	Sales (2022-23)	UWA/740/22-23		45,000.00
	By K V ENTERPRISE	Sales (2022-23)	UWA/742/22-23		3,389.83
	By State Bank of India	Sales (2022-23)	UWA/744/22-23		50,000.00
	By Zee Cinema	Sales (2022-23)	UWA/743/22-23		8,00,000.00
	By Shivohum Balaji Seva Trust	Sales (2022-23)	UWA/745/22-23		8,474.58
	By SUNDAY	Sales (2022-23)	UWA/746/22-23		33,898.31
	By BHANU SHARMA	Sales (2022-23)	UWA/747/22-23		6,355.93
10-Oct-22	By Emami Limited	Sales (2022-23)	UWA/760/22-23		1,50,000.00
				38,135.59	28,57,711.87
	To Closing Balance			28,19,576.28	
				<b>28,57,711.87</b>	<b>28,57,711.87</b>





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Utsav Promotion					
Date	Particulars	Vch Type	Vch No.	Debit	Credit
30-Aug-22	By Nakshi Creations Pvt Ltd	Sales (2022-23)	UWA/221/22-23		90,000.00
9-Sep-22	By Bearing House	Sales (2022-23)	UWA/393/22-23		20,000.00
13-Sep-22	By Aminia Restaurant	Sales (2022-23)	UWA/425/22-23		50,000.00
14-Sep-22	By Reliable Hospitality Services	Sales (2022-23)	UWA/427/22-23		50,000.00
16-Sep-22	By Mrs. Jyoti Madan	Sales (2022-23)	UWA/447/22-23		11,864.41
19-Sep-22	By Aditya Birla Finance Limited	Sales (2022-23)	UWA/479/22-23		90,000.00
23-Sep-22	By CAPTAIN STEEL INDIA LIMITED	Sales (2022-23)	UWA/555/22-23		90,000.00
	By Jaypore E-Commerce Pvt Ltd	Sales (2022-23)	UWA/557/22-23		5,00,000.00
24-Sep-22	By M L Roy & Company Sanitations Pvt Ltd	Sales (2022-23)	UWA/579/22-23		50,000.00
25-Sep-22	By Otobix Technologies Pvt Ltd	Sales (2022-23)	UWA/654/22-23		30,000.00
26-Sep-22	By Hindustan Unilever Ltd	Sales (2022-23)	UWA/666/22-23		42,372.88
1-Oct-22	By J G HOSIERY PVT LTD	Sales (2022-23)	UWA/689/22-23		50,000.00
9-Oct-22	By Comet technocom pvt ltd.	Sales (2022-23)	UWA/736/22-23		20,000.00
	By Cosmic CRF Limited.	Sales (2022-23)	UWA/737/22-23		20,000.00
	By Lal Baba Seamless Tubes Pvt Ltd.	Sales (2022-23)	UWA/738/22-23		20,000.00
	By Surya Steel Fab	Sales (2022-23)	UWA/739/22-23		20,000.00
	By Jai ambe logistics pvt ltd.	Sales (2022-23)	UWA/741/22-23		16,949.15
10-Oct-22	By ICICI Bank	Sales (2022-23)	UWA/759/22-23		65,000.00
					12,36,186.44

Treasurer also added that there is huge an outstanding of Rs 22 lacs (liste appended below), of which Rs 56,300 is outstanding since last Fiscal Year, which must be realized immediately failing which, it has to be written off and deducted from current year's Utsav revenue.

### Sundry Debtors continuing since last FY 21-22:

Metal Engineering & Treatment Co Pvt Ltd	41300
Sai Shikha Charitable Trust	15000

### Sundry Debtors as 11 Oct'22

<b>Sundry Debtors - Subscription</b>	<b>6,500.00</b>
BENGAL NRI COMPLEX LTD	90,000.00
Consumers Basket Pvt Ltd	1,61,000.00
Emami Limited	1,77,000.00
ICICI Bank	76,700.00
Jaypore E-Commerce Pvt Ltd	1,27,273.20
Metal Engineering & Treatment Co. Pvt. Ltd.	41,300.00
RSP FOODS (Punjabi Panda)	27,200.00
Sai Shikha Charitable Trust	74,000.00
Starter & More	23,600.00
State Bank of India	10,000.00
The West Bengal Power Development Corporation Ltd.	29,500.00
Tomorrows Marketing Solutions	94,400.00
Valentia	23,600.00
WOW MOMO FOODS PVT LTD	2,95,000.00
Zee Cinema	9,44,000.00
<b>Grand Total</b>	<b>22,01,073.20</b>



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It is noticed that one of the Debtor of previous year is also sponsor in this year, hence they be requested to clear the dues of previous year also. The other debtor, i.e., Metal engineering need to be pursued to realise the dues of 41300, Since SC was also part of previous year' Utsav team, he is requested to take initiate and realise.

HKK and RPM pointed that on 10<sup>th</sup> Oct'22 evening, Suraj gave numbers which were higher from the above numbers shared by Treasurer. He clarified that Suraj was asked to share total Turnover since 1-4-22 which also included GST, all Admin and sports a/c revenue too since 1<sup>st</sup> April'22. He re-iterated that all receipts or Billing advice, as received till date from Sponsorship team has been accounted for. Members present advised that Convener SC must be having the full details of Sponsorships and be requested to share Excel listing all sponsorship Income (showing GST separately) that Treasurer will reconcile with his books and list differences, if any.

Treasurer also informed that many Urbanites were saying that they have not received receipt of various payments to UWA. Accordingly, he had requested in multiple WA groups to DM him details of such payment. He received details from couple of Urbanites who said having paid but the same was not received by Treasurer. So, he again requested Utsav team members to share details of all such contribution and deposit Cash/cheque with Treasurer latest by 13 Oct'22 to finalise the Revenue side first.

As repeated time and again, all receipts whether by Cheque or cash must be deposited with Treasurer without any delay. The Guidelines must be strictly adhered to.

KKN started the discussion stating that considering current scenario, to be on safer side, we begin to work on the original budget which was showing total revenue about 85 Lacs where the original budget Diwali +Deep Utsav was 19 Lacs. However, when total Revenue till Durga Puja will be finalised, 10% of revenue over 85 lacs will be added to the Diwali + Deep Utsav budge allocation as decided in previous meeting.

As per last year, sponsorship of minimum of Rs 4 lacs is assumed and hence deducted from the Cash allocation of Rs 19 lacs for Diwali +Deep Utsav, thus, UWA initially commits to pay Rs 15 lacs (19 lacs – 4 lacs) from Utsav fund and advises Treasurer to earmark the same for Diwali-Deep Utsav. Additional funds, if any will have to be arranged by the organizing team and Treasurer will be paying the same; also the additional allocation from Utsav fund upon finalization of Revenue till Puja will be disbursed from Utsav Fund.

### 7. Re-alignment of Utsav and Events Budget for 2022-23 basis Revenue generation:

RPM informed that BNRI has assured of sponsorship of another 5 lacs later. RS said last year, a sponsorship of 4 lacs was received during Diwali/Deep Utsav and same may also be considered to compute Revenue visibility till Puja for Budget allocation purpose.

Thus, unless there is major additional source of revenue is shared, the best case scenario of appx Rs 95 lacs revenue visibility is emerging by Puja. Accordingly, the budget allocation for Durga Puja+ Laxmi Puja + Kali Puja + Souvenir is arriving as under:

For upto 85 lacs : Rs. 40.00

Next 10 lacs @65% Rs. 6.50

Total: Rs. 46.50 lacs

Since, appx. Rs. 22 lacs is outstanding as on date, so payment of vendors can be made according to availability of funds, hence the Debtors need to be pursued vigorously for early payment to clear vendor payment. However,



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Convener SC is requested to mark priorities in vendor payment.

SC also need to submit Durga Puja accounts in the prescribed format along with all supporting documents to close the accounts in next 3-4 days.

8 **Any other matters:**

KKN listed following issues which were discussed:

1. Huge dues from Digi Cable and Citi Cable to UFM. HKK was requested to take up with UFM and ascertain how many Users of each Service providers and explore possibilities of recovery of dues.
2. Removal of 2 cars parked in unauthorised manner. Security Team was advised to work with Rahul Biswas, Security Head and arrive at a resolution at the earliest
3. To promote 'Go-Green' UWA will ask BNRI to provide Golf Cart for each Tower, we need to assure extensive use of Golf Carts for inter-tower movement and token charges will be paid to recover opex.
4. Waste Segregation to be taken up on priority and awareness need to be created
5. HKK was advised to obtain CAM Accounts till 30 Sept'22 with analysis with apportionment. Also get the pending procurements of CCTV, PA System and Scrubbing machine expedited.
6. Kolkata Pinjrapole Society has requested to organise a Camp at Urbana on Gopashtami, 1<sup>st</sup> Nov'22. Members suggested to nominate GRD on behalf of Urbana who will co-ordinate and do the needful
7. A mail was received from Rishi Kapoor who had 3 stalls who made numerous complaints, the major one 'Urabnites ate but did not pay'. Since ha has made multiple allegations, members expressed the matter need to be investigated thoroughly and NK has been entrusted with it
8. KKN urged large number of Urbanites to participate in the TSK marathon in mid Dec'22. Once all registrations are done, we can think of approaching BNRI to sponsor T-Shirts.

**Closure of meeting:**

The meeting concluded at 10:15PM

URBANA WELFARE ASSOCIATION  
  
 Kishor President

URBANA WELFARE ASSOCIATION  
  
 Secretary

**Discussion on Utsav Funds, reconciliation and revised Budget allocation on 16 Oct'22**

**Preamble:**

Mr Vikash Singh, Sponsorship convener made couple of posts on 14 and 15 Oct'22 quoting revenue realization of very high numbers which was far from the actual numbers, also alleged that despite such high collection, committee is not making payment. He sent couple of vendors directly to Treasurer who were chasing him for payment.

While fact is neither the actual revenue was anywhere close to number quoted by him, nor full accounts was submitted/shared with Treasurer or even entire Cash collection deposited till the time posts were made. He grossly misled the Urbanites and defamed the committee. Till date Accounts with proper supporting documents and with approved quotes is yet to be submitted with Treasurer.


To get bottom of the matter, PST sat together for 6 hours continuously (from 2 to 8 PM) on Sunday (16/10/22) and compiled all information.

Thereafter, Utsav Convener Sujay da was invited to do the reconciliation who came with Harish Kabra ji (HKK) to assist him.

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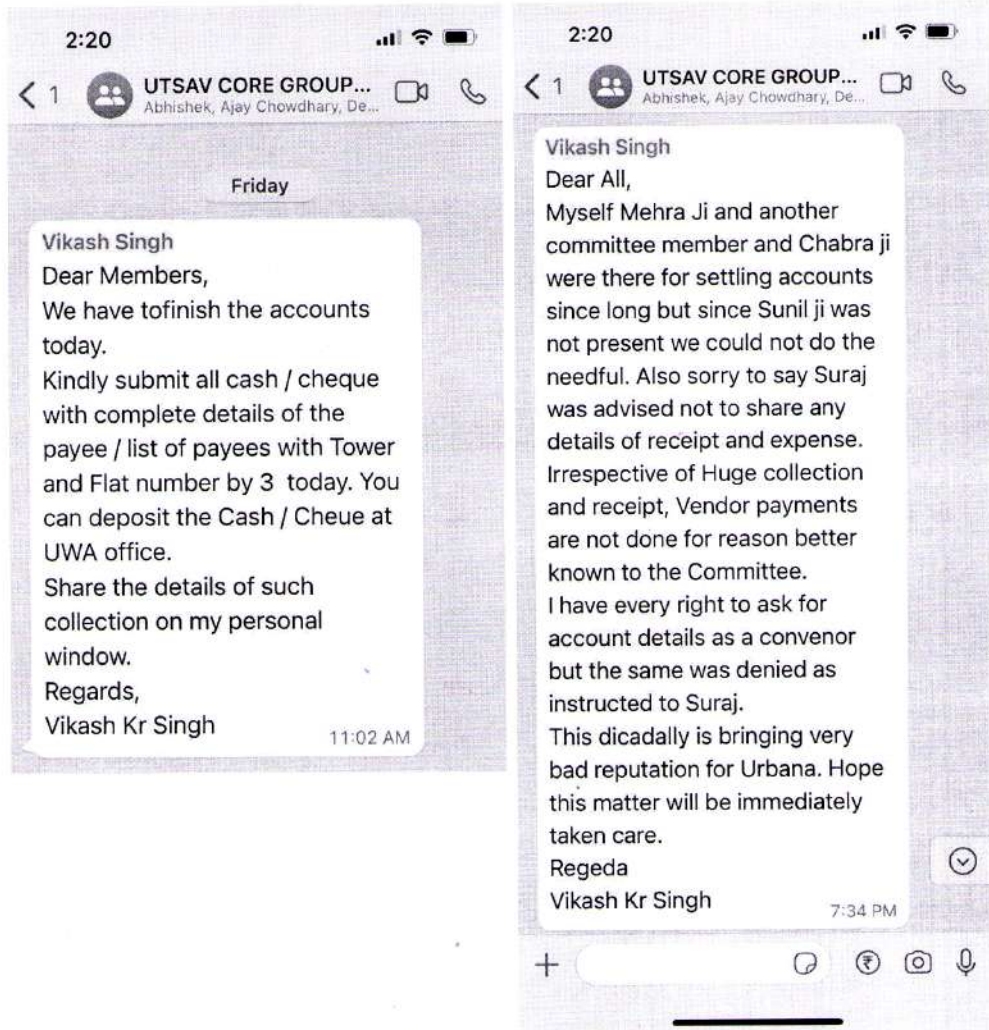
  
President

URBANA WELFARE ASSOCIATION

  
Secretary



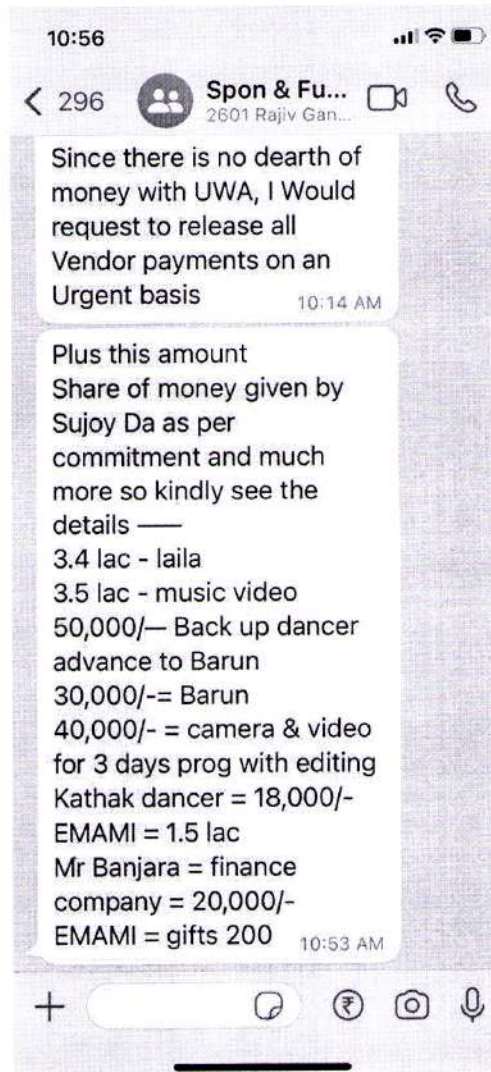
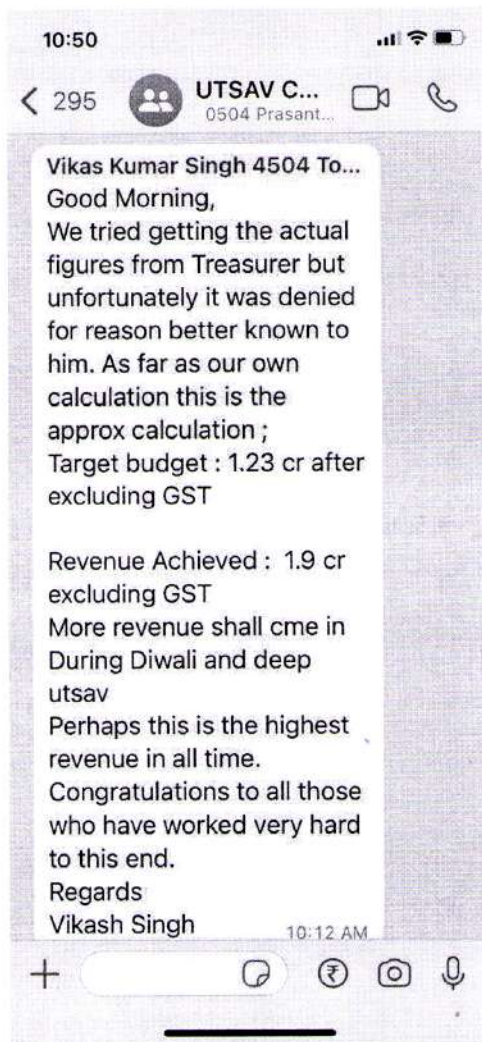
Messages posted by Sponsorship Convener Mr. Vikash Singh



Posted On Friday (14 Oct'22)

*Kishor*

*Man*



Posted on Saturday (15 Oct'22)

PST extends heartiest congratulations to Mr Vikash Singh (VS) for leading the Sponsorship team and achieve a Revenue (excluding GST) of Rs. 1.9 Cr till Durga Puja (it's mentioned .. more revenue shall come during Diwali and Deep Utsav). Indeed, in UWA's 7 years history, never ever Rs 1.9 Cr revenue (from Subscription and Sponsorship) was achieved. Clearly, this is in addition to the 'Sponsorship in Kind' as he also shared simultaneously a list of 'In Kind sponsorship'. He observed that there is no dearth of money with UWA.

*Kishor*

*J. D. ...*



Suraj, UWA Office Executive-cum-Accountant primarily reports to Treasurer for financial matters, also to Secretary for admin matters. VS tells Suraj "I am the Convenor of Sponsorship, take this as my order.. Tell him I have ordered you". Bechara Suraj was totally at a loss, how many Bosses he has to report?? PST strongly condemns such Bossism over the poor guy..

In another msg to Treasurer, VS wrote "Pls advise Suraj to give me total income including Subscription etc .. **I am the UWA** .. Just wondering if VS is the UWA, then why these 21 committee members are needed, better they all be relieved.

....

In his post Friday, 14/10/22 at 11.02 AM, he requested all to deposit Cash/Cheque, which clearly establishes that all receipts were not deposited with Treasurer (despite repeated reminders) till 14/10/22. Fact of matter is full Accounts was not submitted till 16 Oct'22 evening.

On same evening (14/10), at his post at 7.34 PM, he mentioned 'Irrespective of Huge collection and receipt, vendor payments are not done for reasons better known to the committee... **This dicadally is bringing very bad reputation for Urbana.**

The Revenue generation had 2 major components:

- Subscription from Urbanites – Sunil Singhania was the convener who was co-ordinating with Tower Captains/ persons entrusted at each Tower for collection of Subscription) and was collating and regularly updating all concerned.
- Sponsorship from sources including Stalls/Banner/Gate/Souvenir/Digital promotion/Puja Bhog etc and all sponsorship, of which Mr Vikash Singh is convener. Quite natural, any such sponsorship must come through him who must be maintaining proper track as for each such sponsorship, there is some associated services/deliverable (e.g, either Stall, Banner, Hoarding, Gate, Souvenir, Digital promotion or Puja/Bhog). Also, he needs to advise the Treasurer complete details to raise Invoice, ensure payment. Sponsorship team must possess comprehensive information of every individual sponsorship and have updated data with them to ensure fulfilments of commitments made to such sponsor.

During the Committee Meeting held on 11/10/22, Treasurer had shared complete details with Committee members which has been part of the MoM too. A Summary of Revenue, excluding GST (as reported to Treasurer) till 11/10/22 was as under:

Subscription	33.97 lacs
Sponsorship	49.93 lacs
Total	83.90 lacs

When Mr Vikash Singh reported a revenue of Rs 1.9 Ct, at one hand PST was jumping at joy that in just 3 day's time, the Revenue increased by more than a Crore, but simultaneously were at a complete loss with whom such huge money (over a Crore) is lying while there was clear guideline that all collections (Cash/cheque) must be deposited with Treasurer within 2 days?

Kisor

J. An

On Sunday (16/10) noon, leaving aside all other works, PST assembled at UWA office, checked Bank Accounts, all receipts and did thorough reconciliation once again and after comprehensive exercise, at 4 PM found the numbers as under:

Head	Cum Total	Increase over 11/10
Subscription	34.02 lacs	0.05
Sponsorship	51.58 lacs	1.65*
Total	85.60 lacs	1.70

\*2 Bills of Rs 1 lac and 65k respectively were raised at the advice of Sponsorship convener after 11/10.

Still, it's miles away from the number Mr Vikash Singh mentioned in his post on 15<sup>th</sup> (just previous day).

Suraj said that some subscription is yet to come from Tower 1. So Mrs. Brishti was requested to come soon with the remaining subscription collected from Tower 1. At 5 PM, she came and reported that 10 receipts were further issued, out of which one resident is yet to pay. Accordingly, subscription from 10 residents was added, showing subscription of 1 due and receivable from Mrs Brishti as she assured to collect and deposit.

On 16/10/22 at 5.30 PM numbers stood as under:

Head	Cum Total	Increase over 11/10
Subscription	34.52 lacs	0.56
Sponsorship	51.58 lacs	1.65
Total	86.11 lacs	2.21

Still, as there was huge gap in the numbers, so Convener Sujay da (SC) was requested to come to UWA office with all reference papers to do the reconciliation and finalise the Sponsorship numbers. He came around 5.45 PM with Kabra ji (HKK) to assist in reconciling the account

First thing he confirmed that the list of 'In kind sponsorship' is right and there have been few more addition thereto and he confirmed the final list of 'In Kind sponsorship' by multiple Urbanites/Well wishers is as under:

- Singers:
  - On Panchami (30/9/22)
  - On Navami (4/10/22)
- Complete Music Video by the Producers named there in
- Choreographer, backup dancers, Kathak Dancers

SC clarified that there was a typo in Mr Vikash Singh's post, instead of 1.9 Cr, it should be read as 1.09 Cr (which he said he had posted after 2 hours of his first post, upon deleting the first post). Though there was much sigh of relief, but still there was huge gulf between numbers reported by Treasurer and VS's (revised) numbers

Next, they both confirmed that the list of Sponsorship shared by Treasurer is correct to which following sponsorship / revenue, received in cash from various Urbanites or sponsors which need to be added:

Kisw

JAn



<b>Donation/Sponsorships from Urbanites (A)</b>	
RG	100000
WWs	300000
<b>Total</b>	<b>400000</b>

<b>Sponsorship/Promotions (B)</b>			
<u>Party</u>	<u>Bill to be raised</u>	<u>Received in Cash</u>	<u>Due</u>
Rajiv Namen	109000	59000	50000
Shaumick (The Bay Suite)	50000	50000	0
<b>Total</b>	<b>159000</b>	<b>109000</b>	<b>50000</b>

<b>Puja/Bhog sponsorship* (C)</b>	
<u>Name</u>	<u>Amount</u>
Anurag Agarwal (T6)	4000
Sudesh Dutta	9500
<b>Total</b>	<b>13500</b>

\*Not sure whether Ritual team was aware

<b>Stall Billing – payment received in Cash (D)</b>			
<u>Stall Name</u>	<u>Invoice raised</u>	<u>Cash Received</u>	<u>Due</u>
RSP Foods (Punjabi Punda)	27200	21600	5600
Starter & More	23600	23600	0
<b>Total</b>		<b>45200</b>	<b>5600</b>

<b>Others (E)</b>	
Anandomela tables	34300

Thus, Increment in Revenue (receivable in Cash)

A + B + C + E = 606800 – Excluding GST: **514237**

Summary:

- Cash receivable by Treasurer: 602000
- Due (Further Receivable): 55600

Proceeds against Food Coupons (received by Treasurer on 16/10/22):

<u>Coupons Details</u>	<u>Amount (excl GST@5%)</u>	<u>Cash Due (T6)</u>
Saptami-Navami	500715	99600
Dasami	98666	0
<b>Total</b>	<b>599381</b>	<b>99600</b>

Thus, Treasurer is yet to get Cash: 602000 + 99600 = Rs. 701600

*Kiser*

*J.A.*

So, finally as confirmed by both of them, the total revenue recognized till Durga Puja stands as under:

Head	As reported at 5.30 PM	Addition to be made on receiving Cash	Total
Subscription	34.52 lacs	0	34.52 lacs
Sponsorship	51.58 lacs	5.14 lacs	56.72 lacs
Revenue till Durga Puja	86.11 lacs	5.14 lacs	<b>91.24 lacs</b>

Close to 24 lacs is receivable from Sundry Debtors (proper Invoice for some parties could not be raised due to non-availability of GST details), though all such revenue has been accounted for above.

SC and HKK have obtained copies of all related accounts & details and assured that the cash of 701600 will be sent to Treasurer soon. Also the dues from Debtors (appx 24 lacs) will be realized soon, to enable to plan for payment to vendors.

Mr Vikash Singh, being the convener of sponsorship posted in multiple groups so confidently that other than the 'Sponsorship in Kind', realization till date (excl GST) is 1.09 Cr. In another Post on 15/10/22, at 12.41 PM, he again mentioned the estimated appx collection can be around 1.20 Cr (to be precise 12006177).

Since subscription figures are firm, so only possibilities of difference can be in Sponsorship numbers. Therefore, Utsav Convener SC is requested to ask VS to share the full details of Sponsorship immediately since many Committee members have raised question why there is such huge gap between the numbers he is posting in groups and numbers accounted for UWA/reported by Treasurer. They are even asking whether there are hidden/un-accounted cash receipts which has not come to UWA? SC is requested to get full details from Mr Vikash Singh of sponsorship he claimed. In case he fails to establish the numbers, then he must tender unconditional apology for misguiding Urbanites with fabricated numbers and damaging reputation of entire UWA Committee.

SC and HKK both insisted that now since the Revenue has been fully recognized and firmed up, in view of the updated revenue, what will be the revised Budget.

PST, referred to last MoM and computed the revised Budget as under:

Revenue till Durga Puja (as above)	91.24 lacs
<u>Add: Expected Revenue in near future</u>	
from BNRI later – as per assurance	5.00 lacs
Diwali – as per last year (computed in Projected Revenue)	4.00 lacs
Total	100.24 lacs

Thus, the Revenue visibility (as on Puja) seems to be higher than the original budget as under:

Revenue Visibility	100 lacs
Original Budget	85 lacs
Excess Revenue visibility over original Budget	15 lacs

Kisar

JAN



So, revised Budget will be as under:

Event	Original Budget	Addl for 15 L	Total (In Lacs)
KHUTI PUJA	1.0		1.0
GANESH PUJA	1.0		1.0
DURGA PUJA, MAHALAYA, LAXMI PUJA, KALI PUJA, SOUVENIR	40.00	9.75	49.75
DIWALI, DEEP UTSAV	19	1.50	20.50
XMAS	1.0	0.45	1.45
NEW YEAR	6.0	0.90	6.90
POILA BAISAKH	2.0		2.0
SARASWATI PUJA	2.0		2.0
HOLI	5.0	0.90	5.90
UWA		1.50	
Total	77.00	15.00	90.50

SC is advised to prepare Budgets for DURGA PUJA, MAHALAYA, LAXMI PUJA, KALI PUJA, SOUVENIR, which must be within the allocated revised budget. Treasurer will additionally pay against the food coupon proceeds received.

SC is also advised to thoroughly scrutinize the expenses, as it has come to notice that there are multiple similar expenses Bills, SC need to ensure that there is no double payment, further he also need to ensure that every rupee is spent prudently and there is no wastage or mis-spent as it's Urbanites money and we have been entrusted with the responsibilities of protecting Urbanites interest.

SC has been advised to submit the Accounts in appropriate prescribed format with all supporting bills/documents, approved quotes etc to ensure proper compliance and process payment of valid Bills within the Budget allocation, as per availability of funds.

Kishu

J.A.