

## Minutes of Meeting- MoM No. 08

Date- 17<sup>th</sup> November, 2022

Venue: Club Urbana B1, Conference Hall

S. No	Details	Action By																										
1.	<p><b><u>Opening of the meeting:</u></b>  President KKN opened the meeting by welcoming the participating members.</p> <p>KKN in his opening address remarks stated that:</p> <ul style="list-style-type: none"> <li>• Previous MC meeting happened on 15<sup>th</sup> of November'22, we are meeting just after 2 days on urgent basis. In our last meeting the house had agreed that we should go ahead with our plan for EGM. It was resolved that <ul style="list-style-type: none"> <li>(a) Treasurer will finalise the event wise revenue and expenses summary statement which will be placed before the members for review and approval.</li> <li>(b) The notice for calling EGM dated 1<sup>st</sup> of November, 2022 shall be revised amending the points mentioned in the Agenda.</li> </ul> </li> </ul>																											
2.	<p><b><u>Presentation of event wise Revenue Expenses :</u></b></p> <p>Treasurer SS presented the summary of revenue and expenses for:</p> <ol style="list-style-type: none"> <li>a) Khuti Puja</li> <li>b) Ganesh Puja</li> <li>c) Durga Puja</li> <li>d) Laxmi Puja</li> <li>e) Kali Puja</li> </ol> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: left;">KHUTI PUJA</th> </tr> <tr> <th style="width: 80%;">Particulars</th> <th style="width: 20%;">Amount (Rs)</th> </tr> </thead> <tbody> <tr> <td>Income</td> <td style="text-align: right;">-</td> </tr> <tr> <td colspan="2"><b>Expenses</b></td> </tr> <tr> <td>Pandal</td> <td style="text-align: right;">44,848</td> </tr> <tr> <td>Live Breakfast</td> <td style="text-align: right;">32,500</td> </tr> <tr> <td>Ritual Expenses</td> <td style="text-align: right;">17,900</td> </tr> <tr> <td>Dhaki</td> <td style="text-align: right;">3,200</td> </tr> <tr> <td>Flyer</td> <td style="text-align: right;">150</td> </tr> <tr> <td><b>TOTAL EXPENSES</b></td> <td style="text-align: right;"><b>98,598</b></td> </tr> <tr> <td colspan="2"><b>GANESH PUJA</b></td> </tr> <tr> <th style="width: 80%;">Particulars</th> <th style="width: 20%;">Amount (Rs)</th> </tr> <tr> <td>Income</td> <td style="text-align: right;">63136</td> </tr> </tbody> </table>	KHUTI PUJA		Particulars	Amount (Rs)	Income	-	<b>Expenses</b>		Pandal	44,848	Live Breakfast	32,500	Ritual Expenses	17,900	Dhaki	3,200	Flyer	150	<b>TOTAL EXPENSES</b>	<b>98,598</b>	<b>GANESH PUJA</b>		Particulars	Amount (Rs)	Income	63136	
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Expenses	
Decorator	44,020
Sound & Lights	32,000
Ritual Expenses	30,497
Dhaki	6,000
Security Charges	
Transportation, Coolie, Brash Astra, Chand Mala	
Transportation & Coolie Immersion	1,400
Tips for distribution of sweet packets	
<b>TOTAL EXPEBSES</b>	<b>113,917</b>
<b>DURGA PUJA</b>	
Particulars	Amount (Rs)
Income (Food Coupons)	599,619
<b>Expenses</b>	
Charges - Pandal, Modal Decorators	1,256,500
Stall & Kitchen Shed	323,707
Gates & Banners Installation	111,450
Lighting	650,400
Ritual Expenses	262,839
Community Lunch- Saptami, Astami, Nabami	1,486,134
Desel for Generator	113,129
Idol	160,000
MahalayaProbhatPheri	9,540
House keeping and security	56,760
Charges for Photography & Videography	50,000
Cultural Activities	739,393
Brochure printing, Social Media Posting etc	32,083
Dhaki	22,000
Agomoni&Bisarjan	77,800
Tea, Coffee, Snacks etc.	17,230
CSR Activities- AstamiBhog& Saree Distribution	86,400
BijoyaSalminoli	157,100
CCTV	12,712
Fire extinguiser rent	27,800
ANANDAMELA - Rent of Childrens Play Station	132,240
<b>TOTAL EXPENSES (1)</b>	<b>5,785,217</b>

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LAXMI PUJA	
PARTICULARS	AMOUNT (RS)
Income	
<b>Expenses</b>	
Stand Fan & Sound Box	9,500
Sweets	2,000
Milk, Batasa& Sweets	940
Idol Immersion&Labour	1,800
Purohit & assistance	3,000
Housekeeping Staff	800
Water glass & dispenser	550
Vegitables& Fruits	3,935
Cook & assistant	2,000
Laxmi Ji Agamoni	5,000
Flower for Puja	1,000
Generator, Fuel & Labour	5,000
<b>TOTAL EXPENSES (2)</b>	<b>35,525</b>

KALI PUJA	
PARTICULARS	AMOUNT (RS)
Income	
<b>Expenses</b>	
Purohit	5,500
Cook	2,500
Dhaki 3 Days	10,000
Dhaki Food for 3 Days	2,000
Dasakarma	3,616
Water	330
Clothing + bowl + spoon etc	5,635
Vegetables & Fruits	1,287
Housekeeping	1,600
Table, Gadda, Chadar etc.	680
Bakshis	500
Decoration light, sound system	15,000
Flower	3,500
Agamoni&Bisarjan	22,030
<b>TOTAL EXPENSES (3)</b>	<b>74,178</b>

<b>TOTAL EXPENSES (1) + (2) + (3)</b>	<b>5,894,920</b>
Durga Puja + Laxmi Puja + Kali Puja	

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Members reviewed the figures and approved the same. TKB was advised to post it along with Revised EGM Notification to all three (3) members Group.	
<u>Any other matter</u>  It was unanimously agreed that the EGM Agenda as per UWA notification will be followed as it is. KKN requested all MC Members to be present in the EGM.  TKB will be arranging the snacks from Club restaurant. Also request should go to UFM for providing projector in case we need it.	
<u>Closure of meeting:</u> The meeting was concluded	

URBANA WELFARE ASSOCIATION  
Ankit Chaudhary  
Joint Secretary

URBANA WELFARE ASSOCIATION  
KKN  
President